



CITY OF YELLOWKNIFE

Council Agenda

Monday, December 12, 2016 at 7:00 p.m.

Welcome to the

REGULAR MEETING OF COUNCIL

Council Chamber, City Hall
4807 - 52nd Street
Yellowknife

All presentations pertaining to items on the Agenda for the meeting shall be heard under the "Delegations Pertaining to Items on the Agenda," portion of the Order of Business. All presentations pertaining to items not on the Agenda shall be heard under the "Delegations Pertaining to Items Not on the Agenda" portion of the Order of Business.

The following procedures apply to all delegations before Council:

- a. all delegations shall address their remarks directly to the Presiding Officer and shall not pose questions to individual Members or Administration;
- b. each presenter shall be afforded five minutes to make their presentation;
- c. the time allowed to each presenter may be extended beyond five minutes by a resolution of Council;
- d. after a person has spoken, any Member may, through the Presiding Officer, ask that person or the City Administrator relevant questions; and
- e. no debate shall be permitted on any delegation to Council either between Members or with an individual making a presentation.

Please refer to By-law No. 4250, the Council Procedures By-law, for the rules respecting the procedures of Council.

COUNCIL:

Mayor Mark Heyck

Councillor Rebecca Alty
Councillor Adrian Bell
Councillor Linda Bussey
Councillor Niels Konge

Councillor Shauna Morgan
Councillor Julian Morse
Councillor Steve Payne
Councillor Rommel Silverio

All annexes to this agenda may be viewed on the City's website www.yellowknife.ca or by contacting the City Clerk's Office at 920-5602.



Item No.

Description

OPENING PRAYER/MEDITATION

1. Councillor Bussey will read the Opening Prayer/Meditation.

We are grateful for our city, for our homes, for our neighbours, and for our freedom. We are grateful for the opportunity we have to meet here and to serve our fellow citizens.

May we bring both the strength of our convictions, and the willingness to listen and learn, to our discussions. May we consider the needs and aspirations of all our fellow citizens in our decisions. And may we always represent our constituents with dignity, integrity, and honesty.

AWARDS, CEREMONIES AND PRESENTATIONS

2. A presentation from Mayor Heyck to the Mayor’s Holiday Card Artwork Contest Winners.

ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

Previously
Distributed

3. Minutes of Council for the regular meeting of Monday, November 28, 2016 are presented for adoption.

4. Councillor Bussey moves,
Councillor _____ seconds,

That Minutes of Council for the regular meeting of Monday, November 28, 2016 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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5. Minutes of Council for the special meeting of Monday, December 5, 2016 are presented for adoption.

6. Councillor Bussey moves,
Councillor _____ seconds,

That Minutes of Council for the special meeting of Monday, December 5, 2016 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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Item No.

Description

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

7. Does any Member have a pecuniary interest in any matter before Council tonight?

CORRESPONDENCE & PETITIONS

8. There was no correspondence nor were there any petitions for the agenda.

STATUTORY PUBLIC HEARINGS

9. There were no Statutory Public Hearings for the agenda.

DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA

10. There were no delegations pertaining to items on the agenda.

MEMBER STATEMENTS

11. There were no statements for the agenda.

12. Are there any Member statements from the floor?

INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS

Councillor Bussey will introduce the following reports:

13. Municipal Services Committee Report for November 28, 2016.

14. Councillor Bussey moves,
Councillor _____ seconds,

That Council adopt the City of Yellowknife Fire Division Master Plan (October 2016) for information and that Administration be directed to bring forward an implementation plan.

Unanimous	In Favour	Opposed	Carried / Defeated
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Item No.

Description

15. Councillor Bussey moves,
Councillor _____ seconds,

That Council adopt the following Goals for 2016 – 2018:

- 1. Better Engagement with Stakeholders,**
- 2. Downtown Revitalization,**
- 3. Strengthen and Diversify the Economy,**
- 4. Community Sustainability, and**
- 5. Stronger Internal Working Relationships and Accountability.**

Unanimous	In Favour	Opposed	Carried / Defeated
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16. Municipal Services Committee Report for December 5, 2016.

17. Councillor Bussey moves,
Councillor _____ seconds,

That Council appoint John Carr as the official representative from Arctic Energy Alliance to serve on the Community Energy Planning Committee for a two year term commencing December 13, 2016 and ending December 12, 2018.

Unanimous	In Favour	Opposed	Carried / Defeated
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18. Councillor Bussey moves,
Councillor _____ seconds,

That By-law No. 4925, a by-law to forgive \$101,008.51 in outstanding debt on the construction and lease of the Yellowknife Gymnastics Club, be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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Item No.

Description

19.

Councillor Bussey moves,
Councillor _____ seconds,

That Council appoint Eric Doig and Jason Farrugia to serve on the City of Yellowknife Combative Sports Commission for a two (2) year term effective December 13, 2016 to December 12, 2018.

Unanimous	In Favour	Opposed	Carried / Defeated
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20.

Special Municipal Services Committee Report for December 6, 7, 8, and 12 2016.

21.

Councillor Bussey moves,
Councillor _____ seconds,

That the budget be:

- 1. Reduced by \$75,000 by removing the Departmental Operational Review;**
- 2. Reduced by \$105,000 by reducing the Lakeview Cemetery expansion by half;**
- 3. Reduced by \$20,000 in recognition of the contribution from the Yellowknife Tennis Club toward the resurfacing of the tennis courts;**
- 4. Reduced by \$43,000 by removing the Rental Equipment;**
- 5. Reduced by \$230,000 by removing the Residing of the Pool Exterior Walls;**
- 6. Reduced by \$1,900,000 by removing the 50th Street Revitalization project and that the transfer from the Downtown Development Reserve be reduced by \$500,000.**
- 7. Reduced by \$110,000 by removing Solar Panels from the Community Energy Plan Projects.**
- 8. Reduced by \$150,000 by deferring the Heat Pipe (PH 1 to WTP) Community Energy Plan Project to 2018.**



<u>Item No.</u>	<u>Description</u>
9.	Reduced by \$12,000 by removing Air Source Heat Pumps from the Community Energy Plan Projects.
10.	Reduced by \$64,700 by deferring the Radio Communications Technologist PY until 2018 and that \$64,300 be reinstated in the Communications Infrastructure Budget.
11.	Committee recommends that Administration be directed to bring forward a business case, within the next 4 months, regarding whether to maintain Dispatch Services in house or whether to privatize this service.
12.	Committee recommends that the Budget be reduced by \$27,300 by removing the Website / Online Services Project.
13.	Committee recommends that the Budget be reduced by \$24,100 with respect to the GIS Maintenance and Enhancements Project.
14.	Committee recommends that the Budget be increased by \$222,000 (\$182,000 salaries \$30,000 gear, \$10,000 lockers) by adding 4 Firefighters mid-2017.
15.	Committee recommends that a Public Water Fountain project for Somba K'e Park be brought forward for consideration in 2018 and that Administration try to seek a sponsor in the interim.
16.	Committee recommends that the Budget be increased by \$25,000 to include a Trained Summer Day Camp Worker.
17.	Committee recommends that the Budget be increased by \$55,000 to conduct an Accessibility Audit.
18.	Committee recommends that \$20,000 for a Mountain Bike Trail be brought forward for consideration in the 2018 Budget.
19.	Committee recommends that the Transfer from Parking Meter Revenue to the Downtown Development Reserve be increased by \$50,500 in 2017 and that thereafter 25% of parking meter revenue be transferred to the Downtown Development Reserve annually.
20.	Committee recommends that the Budget be increased by \$100,000 in 2017 and 2018 to make a financial contribution toward a Street Outreach Service pilot project.



<u>Item No.</u>	<u>Description</u>
21.	Committee recommends that the Budget be increased by \$300,000 to hire Community Safety Officers, dependent on necessary legislative changes and receipt of matching funding from the GNWT.
22.	Committee recommends that the Budget be increased by \$35,000 to conduct a Citizen Survey in 2017.
23.	Committee recommends that the Budget be increased by \$50,000 annually to increase Grant Funding.
24.	Committee recommends that the Budget be increased by \$75,000 to conduct a new Downtown Multi-purpose Building Study.
25.	Committee recommends that the Budget be increased by \$50,000 to conduct a Homelessness Employment Program pilot project.
26.	Committee recommends that the Budget be increased by \$160,000 in Capital and \$20,000 O&M to partner with the Yellowknife Climbing Club for the installation of a Climbing Wall within the Fieldhouse facility.
27.	Committee recommends that \$500,000 for the installation of a Traffic Light at 44 Street and Franklin Avenue be brought forward for consideration in the 2018 Budget.
28.	Committee recommends that the Budget be increased by \$265,000 for improvements to the School Draw Parking Lot.
29.	Committee recommends that \$450,000 for the McMeekan Causeway Stabilization Project be brought forward for consideration in the 2018 Budget.
30.	Committee recommends that the Budget be increased by \$50,000 for the installation of a Right-Hand Only Exit at Pumphouse #4.
31.	Committee recommends that the Budget be increased by \$10,000 to replace Cigarette Butt Receptacles in the Downtown.
32.	Committee recommends that Council reduce the transfer from General to Capital Fund to \$0.



- | <u>Item No.</u> | <u>Description</u> |
|-----------------|--|
| 33. | Committee recommends that the School Draw Parking Lot project be directed by the Department of Planning and Development rather than the Department of Public Works and Services. |
| 34. | Committee recommends that Council no longer transfer monies from the Downtown Reserve to the Smart Growth Implementation GL within the General Fund to ensure that the Downtown Reserve Budget increases pursuant to the annual transfers, and that the Reserve funds only be spent with a Council motion. |
| 35. | Committee recommends that the General Fund Budget be reduced by \$353,513 (approximately 1%) but that additions to the General Fund made during 2017 Budget deliberations be exempt from these cuts. |
| 36. | That Council approve the 2017 Draft Budget with revenues of \$81,506,000, debt principal repayments of \$1,507,000, expenditures of \$80,634,000 including Capital Investment of \$31,627,000, amortization of \$13,010,000 be approved; and that Council adopt the 2018 and 2019 Budget in principle. |

Unanimous	In Favour	Opposed	Carried / Defeated
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ENACTMENT OF BY-LAWS

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|-----|--|---|--|
| 22. | By-law No. 4925 | - | A by-law to forgive \$101,008.51 in outstanding debt on the construction and lease of the Yellowknife Gymnastics Club, is presented for First, Second and Third Reading. |
| 23. | Councillor Bussey moves,
Councillor _____ | | seconds, |

First Reading of By-law No. 4925.

Unanimous	In Favour	Opposed	Carried / Defeated
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Item No.

Description

24. Councillor Bussey moves,
Councillor _____ seconds,

Second Reading of By-law No. 4925.

Unanimous	In Favour	Opposed	Carried / Defeated
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25. Councillor Bussey moves,
Councillor _____ seconds,

That By-law No. 4925 be presented for Third Reading.

Unanimous	In Favour	Opposed	Carried / Defeated
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26. Councillor Bussey moves,
Councillor _____ seconds,

Third Reading of By-law No. 4925.

Unanimous	In Favour	Opposed	Carried / Defeated
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DEFERRED BUSINESS AND TABLED ITEMS

27. There was no deferred business and there were no tabled items for the agenda.

28. Is there any deferred business or are there any tabled items from the floor?

OLD BUSINESS

29. There was no old business for the agenda.

30. Is there any old business from the floor?

NOTICES OF MOTION

31. There were no notices of motion for the agenda.

32. Are there any notices of motion from the floor?



Item No.

Description

DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA

33. There were no delegations pertaining to items not on the agenda.

NEW BUSINESS

34. Councillor Bell moves,
Councillor _____ seconds,

That Administration be directed to review the legality, cost implications and advisability of a Local Procurement Policy, as per the request from the Yellowknife Chamber of Commerce.

Unanimous	In Favour	Opposed	Carried / Defeated
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35. Is there any new business from the floor?

ADMINISTRATIVE ENQUIRIES

36. There were no administrative enquiries for the agenda.

37. Are there any administrative enquiries from the floor?

ADJOURNMENT



CITY OF YELLOWKNIFE

DRAFT COUNCIL MINUTES

Monday, November 28, 2016 at 7:00 p.m.

Present: Mayor M. Heyck,
Councillor R. Alty,
Councillor A. Bell,
Councillor N. Konge,
Councillor S. Morgan,
Councillor J. Morse, and
Councillor S. Payne.

City Staff: D. Kefalas,
J. Dalley,
D. Marchiori,
N. Naidoo,
G. White,
W. Yu, and
D. M. Gillard.

1. Councillor Alty read the Opening Prayer/Meditation.

AWARDS, CEREMONIES AND PRESENTATIONS

2. There were no awards, ceremonies or presentations.

ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

- #0287-16
3. Councillor Alty moved,
Councillor Bell seconded,

**That the Minutes of Council for the regular meeting of Monday,
November 14, 2016 be adopted.**

MOTION CARRIED UNANIMOUSLY

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. Councillor Bell declared a conflict of interest with regard to Items # 7, 9, 18, 24, 25 and 26 of the agenda due to his employment.



5. Councillor Morse declared a conflict of interest with regard to Items #8, 17, 21, 22, 23 and 31 of the agenda due to his employment.

CORRESPONDENCE AND PETITIONS

6. There was no correspondence nor were there any petitions.

STATUTORY PUBLIC HEARINGS

7. Councillor Bell declared a conflict of interest and excused himself from the meeting at 7:02 p.m.
8. Mayor Heyck declared open a Statutory Public Hearing regarding By-law No. 4920, a by-law respecting the Homes North Engle Business District Area Development Plan for two parcels of land in Engle Business District Phase 2. There were no oral or written submissions.
9. Councillor Bell returned to the meeting at 7:04 p.m.
10. Councillor Morse declared a conflict of interest and excused himself from the meeting at 7:04 p.m.
11. Mayor Heyck declared open a Statutory Public Hearing regarding By-law No. 4921, a by-law to amend Zoning By-law No. 4404, as amended, by rezoning a portion of Lot 44, Block 907, Plan 4226, (the lands located directly south of 154 Eagle Drive), from GM – Growth Management to GI – General Industrial.
12. Councillor Morse returned to the meeting at 7:05 p.m.
13. Councillor Bell declared a conflict of interest and excused himself from the meeting at 7:05 p.m.
14. Mayor Heyck declared open a Statutory Public Hearing regarding By-law No. 4922, a by-law to amend Zoning By-law No. 4404, as amended, by rezoning a portion of Lot 44, Block 907, Plan 4226, (the lands located directly south of 108 and 112 Osprey Road), from GM – Growth Management to GI – General Industrial.
15. Councillor Bell returned to the meeting at 7:06 p.m.

DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA

16. There were no delegations pertaining to items on the agenda.



MEMBER STATEMENTS

17. Councillor Konge commended staff who recently dealt with the city's first big snowfall of the season.

INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS

Municipal Services Committee Report for November 14, 2016

18. Councillor Alty read a report of a meeting held on Monday, November 14, 2016 at 12:05 p.m. in the City Hall Council Chamber.

- #0288-16 19. Councillor Alty moved,
Councillor Morse seconded,

That Council appoint Ms. Adrienne Cartwright to serve on the Yellowknife Heritage Committee for a two (2) year term commencing November 29, 2016 and ending November 28, 2018.

MOTION CARRIED UNANIMOUSLY

- #0289-16 20. Councillor Alty moved,
Councillor Bell seconded,

- 1. That Council not approve a separate property class and mill rate for non-profit organizations; and**
- 2. That Council not approve a separate property class and mill rate based upon population density.**

- #0290-16 21. Councillor Morse moved,
Councillor Konge seconded,

That the motion be referred back to the Municipal Services Committee for further consideration.

Council debated the merits of deferring this matter and noted that it may be more appropriate to refer By-law No. 4923 back to Committee instead.

22. Councillor Morse withdrew his motion.

MAIN MOTION CARRIED UNANIMOUSLY



Municipal Services Committee Report for November 21, 2016

23. Councillor Alty read a report of a meeting held on Monday, November 21, 2016 at 12:05 p.m. in the City Hall Council Chamber.
24. Councillor Morse declared a conflict of interest and excused himself from the meeting at 7:14 p.m.
- #0291-16 25. Councillor Alty moved,
Councillor Bell seconded,

That Council approve a right of first refusal agreement with J & S Contracting Ltd. for a 1.8 ha portion of Lot 44, Block 907, Plan 4226 (the lands located south of 154 Eagle Drive), which will become void and of no further effect 10 days from the date of adoption of the Engle Business District Phase 2 Area Development Plan and adoption of the corresponding marketing plan.

MOTION CARRIED UNANIMOUSLY

26. Councillor Morse returned to the meeting at 7:15 p.m.
27. Councillor Bell declared a conflict of interest and excused himself from the meeting at 7:15 p.m.

ENACTMENT OF BY-LAWS

28. By-law No. 4920 - A by-law respecting the Area Development Plan for the 4.6 ha Homes North Ltd. portion of Lot 44, Block 907, Plan 4226, and the 2.0 ha Homes North portion of Lot 44, Block 907, Plan 4226, as identified in Schedule "1-A" of By-law No. 4920, was presented for Second and Third Reading.
- #0292-16 29. Councillor Alty moved,
Councillor Payne seconded,

Second Reading of By-law No. 4920.

MOTION CARRIED UNANIMOUSLY



38. By-law No. 4922 - A by-law to amend Zoning By-law No. 4404, as amended, by rezoning the 2.0 ha Homes North portion of Lot 44, Block 907, Plan 4226 (the lands located directly south of 108 and 112 Osprey Road), as identified in Schedule "A" of By-law No. 4922, from GM – Growth Management to GI – General Industrial, was presented for Second and Third Reading.

- #0296-16 39. Councillor Alty moved,
Councillor Konge seconded,

Second Reading of By-law No. 4922.

MOTION CARRIED UNANIMOUSLY

- #0297-16 40. Councillor Alty moved,
Councillor Konge seconded,

Third Reading of By-law No. 4922.

MOTION CARRIED UNANIMOUSLY

41. Councillor Bell returned to the meeting at 7:20 p.m.

42. By-law No. 4923 - A by-law to amend Tax Administration By-law No. 4207, as amended, to define eligibility requirements for tax exemption for non-profit organizations, was presented for First and Second Reading.

- #0298-16 43. Councillor Alty moved,
Councillor Bell seconded,

First Reading of By-law No. 4923.

**MOTION CARRIED
(Councillor Alty opposed)**



- #0299-16 44. Councillor Alty moved,
Councillor Konge seconded,

Second Reading of By-law No. 4923.

- #0300-16 45. Councillor Morse moved,
Councillor Morgan seconded,

That By-law No. 4923 be Tabled and referred to the Municipal Services Committee for further consideration.

Those in favour of referring this matter back to the Municipal Services Committee stated that they would like to get input from organizations that may be affected by this by-law and that they would also like to get additional information regarding the financial impact on the City for such exemptions.

**MOTION TO TABLE CARRIED
(Councillors Bell and Konge opposed)**

46. Councillor Morse declared a conflict of interest and excused himself from the meeting at 7:24 p.m.

47. By-law No. 4924 - A by-law authorizing the City of Yellowknife to dispose of a portion of Lot 44, Block 907, Plan 4226 (the parcel adjacent to Lot 20, Block 907, 154 Eagle Drive), as identified on Schedule "A" of By-law No. 4924, was presented for First Reading.

- #0301-16 48. Councillor Alty moved,
Councillor seconded,

First Reading of By-law No. 4924.

MOTION CARRIED UNANIMOUSLY

49. Councillor Morse returned to the meeting at 7:25 p.m.

DEFERRED BUSINESS AND TABLED ITEMS

50. There was no deferred business and there were no tabled items.



OLD BUSINESS

51. There was no old business.

NOTICES OF MOTION

52. Councillor Bell served notice that he would move, at the next regularly scheduled Council meeting, a motion regarding whether to direct Administration to review the legality, cost implications and advisability of a Local Procurement Policy, as per the request from the Yellowknife Chamber of Commerce.

DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA

53. Council heard a presentation from Ms. Melissa Ruf regarding preventing persons from walking/running dogs alongside motorized vehicles. Ms. Ruf noted that a dog was recently run over at the Sandpits as a result of someone running their dog alongside their vehicle. Ms. Ruf noted that there are several incidents of this happening each year and that this can be prevented. Ms. Ruf requested that the City prohibit this dangerous activity. Council requested that Administration bring forward information regarding whether the City has the ability to enact and enforce such a prohibition.

NEW BUSINESS

54. A memorandum regarding whether to promote the sale of the remaining industrial lots in the Enterprise Drive Extension Subdivision by offering flexible payment options.

- #0302-16 55. Councillor Alty moved,
Councillor Konge seconded,

That Council promote the sale and development of the Enterprise Drive Extension Subdivision by:

- 1. Allowing options for flexible payment plans of up to five years; and,**
- 2. Extending the timelines for a Development Permit from twelve (12) to twenty-four (24) months of possession date and extending the construction period of the approved development from twenty-four (24) to forty-eight (48) months.**

Members of Council expressed concern that this may be a form of subsidization or that this may affect market value of the land.



- #0303-16 56. Councillor Alty moved,
Councillor Morgan seconded,

That the memorandum regarding whether to promote the sale of the remaining industrial lots in the Enterprise Drive Extension Subdivision by offering flexible payment options be referred back to the Municipal Services Committee for further consideration.

**MOTION TO REFER CARRIED
(Councillors Bell and Konge opposed)**

ADMINISTRATIVE ENQUIRIES

57. In response to a question from Councillor Morse, Administration advised that Naloxone (Narcan) is carried on ambulances for the emergency treatment of a suspected opioid overdose.
58. In response to a question from Councillor Bell, Administration advised that a signal crossing will be installed along Hwy 4 near the Nova Hotel in the spring/summer of 2017.

ADJOURNMENT

- #0304-16 59. Councillor Morse moved,
Councillor Bell seconded,

That the Meeting be adjourned at 7:47 p.m.

MOTION CARRIED UNANIMOUSLY

Mayor

City Administrator



CITY OF YELLOWKNIFE

DRAFT SPECIAL COUNCIL MINUTES

Monday, December 5, 2016 at 7:00 p.m.

Present: Mayor M. Heyck,
Councillor R. Alty,
Councillor A. Bell,
Councillor L. Bussey,
Councillor N. Konge,
Councillor S. Morgan (7:01 p.m.),
Councillor J. Morse,
Councillor S. Payne, and
Councillor R. Silverio.

City Staff: D. Kefalas,
J. Dalley,
J. Humble,
D. Marchiori,
N. Naidoo,
C. Siu,
G. White, and
D. M. Gillard.

1. Councillor Bell read the Opening Prayer/Meditation.

NEW BUSINESS – DELEGATIONS REGARDING THE DRAFT 2017 BUDGET

2. Council heard a presentation from Denise McKee, Executive Director, NWT Disabilities Council, regarding the draft 2017 Budget. Ms. McKee requested that Council consider her previous presentations with regard to their assistance and provision of support workers to allow children with disabilities to attend City summer day camps. Ms. McKee noted that they were not able to provide 1,080 hours of support for kids to attend camp this year and undertook to provide additional information to Council with regard to what comprised those hours (i.e. whether they were requests for additional weeks). Ms. McKee noted that the cost for a support worker is \$28/hr.
3. Council heard a presentation from Yvonne Careen, a representative of the Commission scolaire francophone TNO regarding the draft 2017 Budget and a request for the construction of the gymnasium at École Alain St. Cyr



4. Council heard a presentation from Yvonne Careen, a representative of the Commission scolaire francophone TNO regarding the draft 2017 Budget and a request for the City to assist in the construction of a gymnasium at École Alain St. Cyr. Ms. Careen advised that they are seeking a commitment of \$500,000 from the City and advised that she will find out from the GNWT if it can be spread over the 2018 and 2019 Budget years.

- #0305-16
5. Councillor Morse moved,
Councillor Bussey seconded,

That, pursuant to s.51(3) of Council Procedures By-law No. 4250, Council extend the time allowed for Ms. Careen to present by a further two minutes.

MOTION CARRIED UNANIMOUSLY

6. Ms. Careen advised that they are willing to work collaboratively with other organizations, such as the Yellowknife Climbing Club and the Yellowknife Basketball Association to make a larger gym in the school a reality.
7. Council heard a presentation from Margaret Melhorn, a representative of the Yellowknife Community Foundation's Vital Signs Working Group regarding the draft 2017 Budget. Ms. Melhorn stated that the Yellowknife Community Foundation is able to contribute \$10,000 toward a Vital Signs Report for the City of Yellowknife and that they are seeking \$20,000 from the City for its completion. Ms. Melhorn advised that, if approved by the City, their working group will look for other sources of funding and in-kind contributions.
8. Council heard a presentation from John St. Louis and Megan Fisher, representatives of the Yellowknife Tennis Club and Tennis NWT, regarding the draft 2017 Budget. Mr. St. Louis and Ms. Fisher supported the line item in the budget to resurface the City's tennis courts and noted that they are in need of resurfacing. Mr. St Louis further noted that economies of scale can be achieved if all courts are resurfaced in the same year.
9. Council heard a presentation from Chris Oland, a representative of the Yellowknife Climbing Club, regarding the draft 2017 Budget and a request for a climbing wall at the Fieldhouse facility. Mr. Oland advised that they are willing to contribute \$15,000 in savings and \$5,000 of their Core Funding from the City toward the project and noted that the City's contribution would be \$210,000. Mr. Oland noted that they are also seeking a corporate sponsor to help reduce the cost of the climbing wall. Mr. Oland stated that their preference would be to build the wall now and noted that it can be



easily moved to another facility, such as the new aquatic centre, should the City decide to do so later on.

NEW BUSINESS

10. Council read a memorandum regarding whether to appoint Warren Young as a By-law Officer II for the City of Yellowknife.

#0306-16 11. Councillor Bell moved,
Councillor Bussey seconded,

That:

1. Pursuant to s. 137 of the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22, Warren Young be appointed as a By-law Officer II for the City of Yellowknife with the rank of Constable; and
2. That the term of such appointment shall expire upon termination of employment with the City of Yellowknife as a By-law Officer.

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

#0307-16 12. Councillor Bussey moved,
Councillor Alty seconded,

That the Meeting be adjourned at 8:22 p.m.

MOTION CARRIED UNANIMOUSLY

Mayor

City Administrator



CITY OF YELLOWKNIFE

MUNICIPAL SERVICES COMMITTEE REPORT

Monday, November 28, 2016 at 12:05 p.m.

Report of a meeting held on Monday, November 28, 2016 at 12:05 p.m. in the City Hall Council Chamber. The following Committee members were in attendance:

Chairman: Mayor M. Heyck,
Councillor R. Alty,
Councillor L. Bussey,
Councillor N. Konge,
Councillor S. Morgan,
Councillor J. Morse, and
Councillor S. Payne.

The following members of Administration staff were in attendance:

D. Kefalas,
J. Dalley,
D. Marchiori,
N. Naidoo,
K. Penney,
G. White,
S. Woodward,
W. Yu, and
D. M. Gillard.

<u>Item</u>	<u>Description</u>
1.	(For Information Only) Councillor Konge declared a conflict of interest with regard to the in camera land matter.
2.	(For Information Only) Committee heard a report from the RCMP regarding monthly statistics.
3.	(For Information Only) Committee heard a report from the Municipal Enforcement Division regarding monthly statistics.



(For Information Only)

4. Committee heard a presentation regarding the City's Information Technology Division.
5. **Committee read a memorandum regarding whether to adopt the City of Yellowknife Fire Division Master Plan for information.** Committee noted that the City of Yellowknife began the process to initiate the Master Plan for the City of Yellowknife Fire Division (YKFD) in March of 2016. A request for proposals was advertised with the subsequent award of a contract given to Behr Energy Services Ltd., Emergency Response and Consulting Services from Calgary, Alberta.

The primary purpose of the YKFD Master Plan was to provide the YKFD with a planning document to look at present services and assist the Fire Division in planning for any future growth within the city. The YKFD Master Plan will assist the Fire Chief, Senior Management and Council to establish benchmarks or goals based on increases in risk and demands for services projected for the next 5 to 10 years, as requested within the Terms of Reference.

Behr Energy Services Ltd. determined the effectiveness and efficiency of the YKFD by analyzing both operational and administrative aspects and the Division's ability to work cohesively.

Committee noted that Council's policies, resolutions or goals include:

Goal #1	Building a Sustainable Future.
Objective 1(c)	Emphasize Fairness, Value and Transparency in Financial Decisions, Program Delivery and Land Administration.
Action 1.7	Regular Departmental Operational Reviews.
Action 2.5	Develop a Customer Service Model of Excellence.

Committee noted that applicable legislation, by-laws, studies or plans include:

Cities, Towns and Villages Act; and

Emergency Response and Fire Protection Services By-law No. 4502, as amended.

Committee noted that the development of this final report was done in consultation with fire fighters, YKFD management, Senior management and members of City Council. Behr Consulting Services Ltd. also reviewed a large amount of data provided by the city staff, benchmarks and written materials.

The City of Yellowknife, Department of Public Safety, has requested to increase the number of dispatchers by 2 to allow for shift/illness coverage for the 2017 budget year.

The recommendations found the Yellowknife Fire Division Master Plan will require further review by the Fire Division administration and could come forward in future budget-cycles. The activities of the City of Yellowknife are guided by the *Cities, Towns and Villages Act (CTV Act)* of the Northwest Territories which grants legislative powers to municipal governments.

The City of Yellowknife Emergency Response and Fire Protection Services By-law No. 4502,



as amended, guides the service level and responsibilities of the Yellowknife Fire Division (YKFD).

Committee noted that the primary purpose of the YKFD Master Plan was to provide the YKFD with a planning document to look at present services and assist the Fire Division in planning for any future growth within the city. The YKFD Master Plan will assist the Fire Chief, Senior Management and City Council to establish benchmarks or goals based on increases in risk and demands for services projected for the next 5 to 10 years.

The final YKFD Master Plan report indicates that the City of Yellowknife will continue to grow and challenge the City's capacity to budget for and deliver emergency services to the community and surrounding area. The Master Plan provides for a model to ensure the continued high-level of service to our residents. This model will allow the review of any new programs or services that may be initiated to ensure the efficient and effective services in the future.

6. Isaac Commadante, Jeff Carlisle and Rick McCullough of Behr Energy Services Ltd. were in attendance to provide additional information and to answer questions regarding their findings in the Yellowknife Fire Division Master Plan. In response to questions from Committee, Mr. McCullough and Mr. Carlisle advised that they are recommending that the City undertake a building inventory; that the Administrative Assistant at the Firehall become full-time; that dispatch personnel be increased by two; and that the City formalize the role of Paid-on-Call firefighters. In response to further questions, Mr. McCullough and Mr. Carlisle advised that there are opportunities to relieve stress on the system, either by increasing resources or reducing services provided, such as medevacs, however, their recommendation would be to increase resources.

(For Information Only)

7. Councillor Payne left the meeting at 1:56 p.m.

Committee recommends that Council adopt the City of Yellowknife Fire Division Master Plan (October 2016) for information and that Administration be directed to bring forward an implementation plan.

MOVE APPROVAL

(For Information Only)

8. Councillor Alty left the meeting at 2:02 p.m.

(For Information Only)

9. Committee recessed at 2:03 p.m. and reconvened at 2:13 p.m.

10. **Committee read a memorandum regarding whether to adopt Council's Goals for 2016 – 2018.** Committee noted that early in 2010 the City of Yellowknife undertook a number of activities and engagement opportunities toward the development of a Community Based



Strategic Plan. These included visioning workshops with City Council, Administration, residents and stakeholders. The Strategic Plan was adopted in November 2010 as a guiding framework for Council and Administration and to provide continuity between Councils. The Plan was reviewed and updated following the 2012 General Election and the current Council has recently completed its review of the Plan.

Committee noted that Council's policies, resolutions, or goals include:

Motion #0334-10	That the Community Based Strategic Plan 2010 be adopted.
Council Goal#1	Building a Sustainable Future
Council Goal #2	Stewards of our Natural and Built Environment
Council Goal #3	Enhancing Communications and Community Engagement
Council Goal #4	Creating and Sustaining Meaningful Relationships

Committee noted that applicable legislation, by-laws, studies or plans include Community Based Strategic Plan 2010.

Committee noted that a number of Canadian municipalities have adopted strategic plans. The planning process helps municipalities identify their current position and define future direction. Establishing Goals will assist the municipal Council when making decisions regarding the allocation of resources and the current Council has identified the following Goals for their term of office:

1. Better Engagement with Stakeholders, including public engagements that follow a process based on structured decision-making, and establishing a Council Communications Protocol (email, etc.).
2. Downtown Revitalization, including presentation of 50th Street revitalization concepts, providing direction on the long and short term plan for public lands on 50th Street, development of a critical path document and updating this strategic plan annually.
3. Strengthen and Diversify the Economy, including a review the Business License Bylaw, a review of procurement policies and procedures, undertaking business incubation, positioning Yellowknife as a knowledge center, lobbying the GNWT for a Hotel Levy, and discussions with the GNWT regarding airport improvements to allow for international travel.
4. Community Sustainability, including investigating strategies to incorporate non-market housing in densification strategies, lobbying for changes to GNWT legislation for LIC implementations, implementation and support for the Community Energy Plan, lobbying for Utility Credits and legislative or policy changes to support Net Metering, completing a new waste audit/strategy, and developing an agricultural strategy.



5. Stronger Internal Working Relationships and Accountability, including building upon the Governance Review and holding a facilitated workshop with Council and Administration to establish a common vision of leadership/management within the organization and clarifying decision-making roles and information sharing, establishing facilitated collaborative processes involving Council and Administration to address department-specific challenges, establishing and implementing follow-up processes with timelines in order to address recommendations from Operational Reviews, and implementing an annual staff survey.

Committee noted that the Community Based Strategic Plan 2010 and the updated Goals will provide direction and focus for the future of the City of Yellowknife. It will help current and future Councils make decisions regarding priority setting, resources and budget allocation.

Committee recommends that Council adopt the following Goals for 2016 – 2018:

1. **Better Engagement with Stakeholders**
2. **Downtown Revitalization**
3. **Strengthen and Diversify the Economy**
4. **Community Sustainability**
5. **Stronger Internal Working Relationships and Accountability**

MOVE APPROVAL

(For Information Only)

11. Committee read a memorandum regarding whether to promote the sale of the remaining industrial lots in the Enterprise Drive Extension Subdivision by offering flexible payment options. Committee noted that in May 2012, 31 industrial lots were placed on the market as part of the Enterprise Drive Extension Subdivision. In February 2014, Council approved incentives and by-law amendments to promote the sale and development of industrial lands, namely in the Engle Business District Subdivision. At the time, only 7 out of the 36 lots had been sold in the Engle Business District Subdivision, while 12 of the 31 lots had been sold in the Enterprise Drive Extension. As such, it was determined that no changes to promote the sale of the Enterprise Drive Extension lots were warranted. To date, 17 lots have been sold with only 5 lots sold since February 2014 and 14 lots remain available for purchase. Figure 1 shows the lots available for purchase in dark purple in the Enterprise Drive Extension Subdivision.

In October 2016, the City received an expression of interest from a business owner to purchase 94 Enterprise Drive (legally known as Lot 17, Block 534, Plan 4435 and outlined in red in Figure 1). While the business owner owns and operates two other properties in the Enterprise Drive Extension, the business owner expressed challenges with bank financing to meet the expected payments and deadlines on top of construction costs. The proposed recommendations are intended to promote land sales and accommodate commercial light industrial development in the Enterprise Drive Extension Subdivision through more flexible payment plans and development deadlines.



Figure 1: Context Map for Enterprise Drive Extension Subdivision



Committee noted that Council's policies, resolutions or goals include:

Council Objective #1(c) Emphasize Fairness, Value and Transparent in Financial Decisions, Program Delivery, and Land Administration.

Council Goal #2 Stewards of our Natural and Built Environment.

Council Objective #1(c) Promote a Range of Commercial, Residential and Institutional Development and Revitalization Opportunities.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act*, S.N.W.T. 2003;
2. Land Administration By-law No. 4596, as amended; and,
3. Development Incentive Program By-law No. 4534, as amended.

Committee noted that the City's Land Administration By-law No. 4596, as amended, allows the City to dispose of real property pursuant to the *Cities, Towns and Villages Act*. As per Section 7 of the Land Administration By-law, the price of land for fee simple disposition by the City shall be the appraised value.

Lot sizes within the Enterprise Drive range from approximately 1,500–3,500 m² and \$70,000–\$220,000 in sale price. The current payment plan for sales in the Enterprise Drive



Extension reflects the typical payment plan of residential properties which requires a 15% of the sale price for the initial deposit and provides the purchaser six months from the date of possession (i.e. date of execution of the purchase agreement and deposit) to pay the 85% balance.

The recommended flexible payment options will allow for purchasers to adjust the frequency of payments, e.g., quarterly or annually and a term of up to five years to pay the remaining balance. The proposed flexible payment option can provide some aid to companies in their business plans and respective financing without negatively impacting the Land Development Fund in the longer term. The proposed flexible payment option may also attract those that have been previously discouraged initial deposit amount and payment deadlines. It is noted however, that transfer of title of the land to the purchaser does not occur until the land is paid in full.

The purpose of the Enterprise Drive Extension is to provide an area for commercial, light industrial and compatible uses with accessory residential use. As such, property owners are required to demonstrate evidence of an established industrial or commercial use operating on site in the form of a structure having a minimum enclosed floor area of 93 m² prior to the establishment of any residential dwelling unit. It is noted that commercial and light industrial projects often carry greater capital costs than residential projects due to the cost of land, site grading, building materials, construction, and equipment. In 2014, development incentives and by-law amendments were implemented to offer some relief to medium to large-scale businesses locating to the Engle Business District. Similar changes in the Enterprise Drive Extension would offer some relief to smaller to mid-scale commercial industrial businesses.

Lots sold in the Enterprise Drive Extension are given 12 months from the date of possession to obtain an approved development permit and 24 months from the date of possession to complete construction. The purpose of the development deadlines is to discourage speculation of vacant land through resale for profit and to sell to those with intent to build and develop the property.

Of the lots that have been sold in the Enterprise Drive Extension, 40% are late in the deadline to obtain a development permit and 65% are late in the deadline to complete construction. While extensions have been granted in some cases, an extension of the deadlines will better reflect the current trend of construction timelines and also allow businesses to plan in their development costs over a sixty month period (i.e. five years). The recommended extension of the development deadlines (i.e. from twelve (12) to twenty-four (24) months of the possession date to obtain a Development Permit and from twenty-four (24) to forty-eight (48) months of the possession date to complete construction) is consistent with the approved deadlines for properties in the Engle Business District.

The sale of the remaining 14 lots will contribute \$1,497,000 to the Land Development Fund. The revenue from land sales is deposited into the Land Development Fund for further strategic land assembly, including redevelopment and revitalization initiatives in accordance



to Land Administration By-law No. 4596, as amended. The development of the lands will also increase the value of general property assessment, thereby generating additional property tax revenue for the City's General Fund.

Committee noted that the flexible payment plan and extension of development timelines will offer some support to land sales and businesses contemplating a location in the Enterprise Drive Extension Subdivision. The sale and development of the lots will increase the City's Land Development Fund and property tax revenue.

Committee recommended that Council promote the sale and development of the Enterprise Drive Extension Subdivision by:

1. Allowing options for flexible payment plans of up to five years; and
2. Extending the timelines for a Development Permit from twelve (12) to twenty-four (24) months of possession date and extending the construction period of the approved development from twenty-four (24) to forty-eight (48) months.

Committee noted that this matter would be dealt with at that evening's Council meeting.

(For Information Only)

12. Councillor Morse moved,
Councillor Bussey seconded,

That Committee move in camera at 2:35 p.m. to discuss a land matter.

MOTION CARRIED UNANIMOUSLY

(For Information Only)

13. Councillor Konge declared a conflict of interest and excused himself from the meeting at 2:35 p.m.

(For Information Only)

14. Committee discussed a land matter.

(For Information Only)

15. Councillor Bussey moved,
Councillor Morse seconded,

That Committee return to an open meeting at 2:51 p.m.

MOTION CARRIED UNANIMOUSLY

16. The meeting adjourned at 2:51 p.m.



CITY OF YELLOWKNIFE

MUNICIPAL SERVICES COMMITTEE REPORT

Monday, December 5, 2016 at 12:05 p.m.

Report of a meeting held on Monday, December 5, 2016 at 12:05 p.m. in the City Hall Council Chamber. The following Committee members were in attendance:

Chairman: Mayor M. Heyck,
Councillor R. Alty,
Councillor A. Bell,
Councillor L. Bussey,
Councillor N. Konge,
Councillor S. Morgan,
Councillor J. Morse, and
Councillor S. Payne.

The following members of Administration staff were in attendance:

D. Kefalas,
J. Dalley,
J. Humble,
D. Marchiori,
N. Naidoo,
K. Penney,
G. White, and
D. M. Gillard.

<u>Item</u>	<u>Description</u>
1.	(For Information Only) Councillor Bell stated that he may have a conflict of interest with regard to one of the in camera land matters.
2.	(For Information Only) Councillor Konge declared a conflict of interest with regard to one of the in camera land matters.
3.	Committee read a memorandum regarding whether to appoint a member to serve on the



Community Energy Planning Committee. Committee noted that Arctic Energy Alliance has requested that Louie Azzolini be replaced with John Carr as the official representative from Arctic Energy Alliance.

Committee noted that Council's policies, resolutions or goals include:

- Goal #1 Building a Sustainable Future.
- Goal #2 Stewards of Our Natural and Built Environment.

Motion #0224-07 That Council adopt the Terms of Reference for a Community Energy Plan Implementation Advisory Committee.

Committee noted that applicable legislation, by-laws, studies or plans include the *Cities, Towns and Villages Act*.

Committee noted that Section 120 of Council Procedures By-law No. 4250 states:

Special Committees of Council

120. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:
- (1) name the committee;
 - (2) establish terms of reference;
 - (3) appoint members to it;
 - (4) establish the term of appointment of members;
 - (5) establish requirements for reporting to Council or a standing committee; and
 - (6) allocate any necessary budget or other resources to it.

All appointments to Special Committees and Subcommittees must be approved by Council.

Committee noted that the purpose of the Community Energy Planning Committee is to assist the City of Yellowknife in an advisory capacity to ensure the CEP is implemented and evolves in an effective manner. Appointment of Members to serve on the Committee will ensure that these initiatives are developed and implemented in a timely manner.

Committee recommends that Council appoint John Carr as the official representative from Arctic Energy Alliance to serve on the Community Energy Planning Committee for a two year term commencing December 13, 2016 and ending December 12, 2018.

MOVE APPROVAL

4. **Committee read a memorandum regarding whether to forgive \$101,008.51 owing from the construction and lease of the Gymnastics Club.** Committee noted that this memorandum was originally brought forward to the October 17, 2016 Municipal Services Committee Meeting. At that time, a presentation was made from the president of the Gymnastics Club, Debra McGee. The Municipal Services Committee referred the memorandum back to Administration to provide additional information regarding other



groups and what subsidization / grants / agreements are provided to them. This information has been updated in “Other Considerations” of this memorandum.

The memorandum came forward to the Municipal Services Committee a second time on November 14, 2016. During this meeting Committee requested that Administration provide an analysis of the subsidies the City provides to the various sports groups. In addition, there were questions around the final costs of the project which are outlined in the “Financial” section under Considerations.

The Yellowknife Gymnastics Club (YKGC) was incorporated in 1979 as a not for profit society. In 2002, YKGC entered into an agreement with the City of Yellowknife to lease land from the City and the City would build a gymnastics facility on that portion of the leased lands. The land is the current location of the Gymnastics Club located in the City’s Multiplex. The agreement consisted of YKGC contributing to the cost of the City building a “shell” facility within the new Multiplex for YKGC’s use. YKGC was responsible for all other construction inside of the “shell.” In addition to the facility the YKGC was also to receive 25 parking stalls during the construction of the Multiplex parking lot.

The amount payable to the City for design, materials, labour, construction management and overhead for the construction of the shell and parking stalls shall be the City’s actual costs, plus an administrative expense of 6.5% of such costs, plus Goods and Services Tax (GST) and other applicable taxes. Based upon estimates received prior to tender calls, the contract price was estimated at \$679,000.00 plus GST. The City contributed \$140,000.00 to the contract price through a grant approved by Council.

Since 2013 there has been an outstanding amount owing to the City of \$101,008.51 consisting of following amounts:

i.	Original construction costs -	\$52,452.51
ii.	Storage / bleacher costs -	\$9,356.00
iii.	Leases costs from 2007-2013 (\$5,600/year)	\$39,200.00

The lease costs consist of additional costs for budget overruns whereby the City converted a portion of the amount owing to rent (\$55,000.00) that was payable over ten years, of which \$39,200.00 remains outstanding. There was an additional \$100.00 per year base rent as per the original lease agreement. The current lease agreement expires in 2032 with options to renew for two additional five year terms.

There have been no recent attempts to collect this outstanding debt although a monthly statement is sent to the YKGC. In February 2016, the YKGC submitted a formal request asking Council to forgive the outstanding debt of \$101,008.51.

Committee noted that Council’s policies, resolutions or goals include:

- Council Goal #3 Enhancing Communications and Community Engagement;
- Council Goal #3(a) Celebrate Community Participation and Volunteerism; and
- Council Action 3.2 Highlight volunteer opportunities with the City.



Committee noted that applicable legislation, by-laws, studies or plans include:
Cities, Towns and Villages Act, S.N.W.T. 2003, c.22 (CTV Act).

Committee noted that Section 122 of the *Cities, Town and Villages Act* authorizes Council to enact a by-law to forgive a debt owed to the Municipal Corporation, in whole or in part. In accordance with Subsection (3) the debt may be forgiven only if:

- (a) Council is satisfied that the debt is not collectable or that there are other reasons justifying the forgiveness of the debt; and
- (b) in the case of a debt in respect of property taxes, the by-law is approved by the Minister and no special lien attaches against the land for non-payment of the property taxes.

Pursuant to s.122(4) of the *Cities, Towns and Villages Act*, Council shall give at least 30 days public notice of a by-law that forgives a debt.

The total cost of construction of the YKGC shell came to \$951,622.32. This included additional costs for the pilings which were required to reinforce the building. In addition to the initial \$140,000.00 grant, the City adjusted (credited) the YKGC \$58,060.59 and provided a second grant in the amount of \$110,000.00. Of this second grant, the YKGC was to pay back \$55,000.00 to the City by increasing the lease payments by \$5,500.00 for ten years from 2004 to 2013.

If Council approved the forgiveness of debt, the amount would be charged against bad debt expense and removed from "Other Receivables" on the City's Financial Statements. There are no tax implications or impacts on the 2017 budget as it would be recorded in the year of the approval.

There are a number of community based organizations, clubs and associations that provide a wide variety of sport and recreation activities on a year-round basis. The City provides many of these organizations, clubs and associations with the venues to carry out their pursuits or in some cases is simply the booking agent for a facility. The Fees and Charges By-law dictates the rates associated with the facility and user groups for City owned facilities as well as the facilities owned by the School Divisions and managed under the Joint Use Agreement. The City currently generates approximately \$570,000.00 in youth rental rates and \$482,600.00 in adult rental rates from these facilities with the exception being the Curling Club where no rental fees are received.

The City has Agreements with a few community based organizations that govern the use and maintenance for a few outdoor facilities. These Agreements are for low impact facilities such as ball diamonds and tennis courts.

The following is a list of facilities that illustrates ownership and maintenance:



City owned and maintained facilities include:

- Ruth Inch Memorial Pool
- Fieldhouse
- Community Arena
- Curling Club
- Multiplex
- Tennis Courts (Somba K'e, Reservoir)
- Parker Park Ball Diamonds
- Sports Field adjacent to St. Joseph School

City owned facilities with maintenance done by others include:

- Fritz Thiel Ball Diamonds
- Tommy Forrest Ball Diamond
- Tennis Courts

Facilities owned by others but maintained by City include:

- Range Lake North School Sports Field
- William McDonald School Sports Field

Facilities owned and maintained by others but rented through City:

- School classrooms
- School gymnasiums
- Yellowknife Ski Club Chalet

Others not maintained or owned by City:

- Gymnastics Club
- Ski Club
- Climbing Club
- Golf Club

The following chart highlights the annual subsidies provided to sport, recreation and culture organizations that utilize City indoor sport facilities and culture facilities for the period 2011 – 2015. The revenue columns are the amounts paid by the group with the subsidy column indicating the amount the City subsidizes each program or group.

The exceptions are the Farmers Market which utilizes Somba K'e Park and the Spring Clean Up funding. These subsidies are determined through the Fees and Charges By-law or Agreements that have been previously approved.



Table 1: Summary of City Subsidy of Sport Groups / Clubs

2011 - 2015 Sport, Recreation and Culture Subsidy - City Facilities

Category/Subsidy	2011		2012		2013		2014		2015	
	Revenue	Subsidy	Revenue	Subsidy	Revenue	Subsidy	Revenue	Subsidy	Revenue	Subsidy
Youth Ice Sports 50%	\$ 269,463.00	\$ 269,463.00	\$ 314,354.00	\$ 314,354.00	\$ 283,181.00	\$283,181.00	\$ 285,241.00	\$ 285,241.00	\$ 347,808.00	\$ 347,808.00
Youth Indoor Field Sports 50%	\$ 104,424.00	\$ 104,424.00	\$ 104,627.00	\$ 104,627.00	\$ 103,369.00	\$103,369.00	\$ 109,988.00	\$ 109,988.00	\$ 118,485.00	\$ 118,485.00
Youth Pool	\$ 52,872.00	\$ 52,872.00	\$ 52,872.00	\$ 52,872.00	\$ 55,350.00	\$ 55,350.00	\$ 43,569.00	\$ 43,569.00	\$ 49,515.00	\$ 49,515.00
Youth Subsidy		\$ 426,759.00		\$ 471,853.00		\$441,900.00		\$ 438,798.00		\$ 515,808.00
Adult Youth Ice Sports 25%	\$ 13,823.00	\$ 17,281.00	\$ 18,726.00	\$ 23,400.00	\$ 7,995.00	\$ 9,994.00	\$ 9,980.00	\$ 12,475.00	\$ 4,664.00	\$ 5,830.00
Adult Youth Indoor Field Sports 25%	\$ 7,344.00	\$ 9,180.00	\$ 5,183.00	\$ 6,478.00	\$ 8,220.00	\$ 10,275.00	\$ 2,189.00	\$ 2,736.00	\$ 7,100.00	\$ 8,875.00
Adult Youth Pool 25%	\$ 3,079.00	\$ 3,848.00	\$ 3,079.00	\$ 3,448.00	\$ 4,062.00	\$ 5,077.00	\$ 2,822.00	\$ 3,602.00	\$ 2,571.00	\$ 3,214.00
Adult/Youth Subsidy		\$ 30,309.00		\$ 33,326.00		\$ 25,346.00		\$ 18,813.00		\$ 17,919.00
Total Subsidy		\$ 457,068.00		\$ 505,179.00		\$467,246.00		\$ 457,611.00		\$ 533,727.00
Curling Club	100% Maint/Utilities	\$ 131,700.00		\$ 124,800.00		\$147,400.00		\$ 136,630.00		\$ 168,300.00
Side Door Youth Centre	Service Agreement	\$ 45,000.00		\$ 45,000.00		\$ 45,000.00		\$ 45,000.00		\$ 45,000.00
Youth Spring Cleaning	Service Agreement	\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00
NACC Rehearsal Space	Agreement	\$ 88,800.00		\$ 88,800.00		\$ 88,800.00		\$ 88,800.00		\$ 88,800.00
Folk on the Rocks Office	Agreement	\$ 10,000.00		\$ 10,000.00		\$ 10,000.00		\$ 10,000.00		\$ 10,000.00
Farmers Market	Incubate 100% TO 0%	NA	NA	NA	\$ -	\$ 3,203.00	\$ 520.00	\$ 2,360.00	\$ 1,515.00	\$ 3,445.00

Committee noted that the YKGC actively raised money for fifteen years to build a dedicated facility. Over the years, YKGC has had to relocate from one school gymnasium to another as its programs grew. The current facility was officially opened on September 28th, 2003.

YKGC is a not for profit organization and any revenues it has earned has gone back into the facility to pay off debts, purchase equipment and for operating costs. YKGC is run by a team of dedicated volunteers with a few hired staff. A variety of programs is offered for all ages with a current new program beginning at age 12 months called "Tumble Bugs." In addition to its core programs, YKGC also offers camps, special programs and a summer camp with a focus on youth ages 3.5 to 12 years old.

YKGC has approximately 500 members with its target on youth and preschool children but welcoming to all ages from infants to adults. It has provided a facility for Yellowknife residents, especially youth, to lead a healthy and active lifestyle.

Mr. Michael Lalonde, a representative of the Yellowknife Gymnastics Club, was in attendance and in response to questions from Committee advised that, in 2007, the Gymnastics Club stopped paying the \$5,600 lease fee. Mr. Lalonde stated that he wasn't sure why they stopped paying, but knew that there is no arrangement in place. In response to further questions, Mr. Lalonde advised that they can afford to pay the \$5,600 lease fee and that the Club raised \$500,000 and mortgaged a further \$500,000 for the facility. The mortgage was in addition to the construction costs.

Committee recommends that By-law No. 4925, a by-law to forgive \$101,008.51 in outstanding debt on the construction and lease of the Yellowknife Gymnastics Club, be presented for adoption.

MOVE APPROVAL

(For Information Only)

5. Committee accepted for information the minutes of the Social Issues Committee meeting of October 6, 2016.

(For Information Only)

6. A discussion took place regarding bike lane consultation. Administration advised that there will be CMP work conducted along the stretch of Franklin Avenue between the Firehall and Winks and that a multi-use path is being proposed. Administration advised that the area is not wide enough to have a dedicated bike lane and that, in addition to public education, line painting and stencils can be used to delineate the path. Administration undertook to bring this matter to Council once again before going to Tender.

(For Information Only)

7. Committee read a memorandum regarding whether to appoint Warren Young as a By-law Officer II for the City of Yellowknife. Committee noted that Mr. Nick Michaels has resigned from the City of Yellowknife as a By-law Officer II. Mr. Warren Young has been hired to replace him. The *Cities, Towns and Villages Act* states that Council may appoint By-law Officers to enforce any or all of its by-laws.



Committee noted that Council's policies, resolutions or goals include:
Council Goal #2 Stewards of our Natural and Built Environment.
Council Action 2.18 Create a safer, cleaner and vibrant city.

Committee noted that applicable legislation, by-laws, studies or plans include:
Cities, Towns and Villages Act.

Committee noted that Pursuant to the *Cities, Towns and Villages Act*, By-law Officers must be appointed by Council.

The timely appointment of By-law Officers helps ensure that proper levels of staffing and enforcement are achieved.

Committee noted that the timely appointment of By-law Officers helps ensure that proper levels of staffing and enforcement are achieved.

Committee recommended that:

1. Pursuant to s. 137 of the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22, Warren Young be appointed as a By-law Officer II for the City of Yellowknife with the rank of Constable; and
2. That the term of such appointment shall expire upon termination of employment with the City of Yellowknife as a By-law Officer.

Committee noted that this matter would be dealt with at that evening's Special Council meeting.

(For Information Only)

8. Councillor Alty moved,
Councillor Bell seconded,

That Committee move in camera at 12:45 p.m. to discuss appointments to the Combative Sports Commission, a legal matter and two land matters.

MOTION CARRIED UNANIMOUSLY

(For Information Only)

9. Committee discussed whether to appoint two (2) members to serve on the City of Yellowknife Combative Sports Commission.

(For Information Only)



10. Committee discussed a legal matter.
(For Information Only)
11. Committee discussed a land matter.
(For Information Only)
12. Councillor Konge declared a conflict of interest and excused himself from the meeting at 1:15 p.m.
(For Information Only)
13. Committee discussed a land matter.
(For Information Only)
14. Councillor Bussey moved,
Councillor Alty seconded,

That Committee return to an open meeting at 1:25 p.m.

MOTION CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE IN CAMERA SESSION

15. **Committee read a memorandum regarding whether to appoint two (2) members to serve on the City of Yellowknife Combative Sports Commission.** Committee noted that the term of office for Mr. David Wasylciw expired on November 24, 2016 and the term of office for Mr. Robert Stewart expired on November 25, 2016.

The City has advertised vacancies for the Combative Sports Commission in the Capital Update and the City's website.

Committee noted that Council's policies, resolutions or goals include:
Council Goal #3 Enhancing Communications and Community Engagement.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Criminal Code*, R.S.C. 1985, c.C-46 (s. 83);
2. *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 (s. 70 and 72); and
3. Combative Sports By-law No. 4721.

Committee noted that Section 7 of Combative Sports By-law states that all members of the Commission shall be appointed by resolution of Council.

Committee noted that the appointment of new members will ensure that the City of



Yellowknife Combative Sports Commission has a full complement of members, and will ensure that professional Combative Sports are regulated within the City of Yellowknife.

Committee recommends that Council appoint Eric Doig and Jason Farrugia to serve on the City of Yellowknife Combative Sports Commission for a two (2) year term effective December 13, 2016 to December 12, 2018.

MOVE APPROVAL

16. The meeting adjourned at 1:25 p.m.



CITY OF YELLOWKNIFE

SPECIAL MUNICIPAL SERVICES COMMITTEE REPORT

December 6, 7, 8 and 12, 2016

Report of a meeting held on December 6, 7, 8 and 12, 2016 in the City Hall Council Chamber. The following Committee members were in attendance:

Chairman: Mayor M. Heyck,
Councillor R. Alty,
Councillor A. Bell,
Councillor L. Bussey,
Councillor N. Konge,
Councillor S. Morgan,
Councillor J. Morse,
Councillor S. Payne, and
Councillor R. Silverio.

The following members of Administration staff were in attendance:

D. Kefalas,
J. Dalley,
J. Humble,
D. Marchiori,
N. Naidoo,
C. Siu,
G. White,
S. Woodward, and
D. M. Gillard.

<u>Item</u>	<u>Description</u>
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(For Information Only)

- | | |
|----|--|
| 1. | There were no disclosures of pecuniary interest. |
| 2. | Committee deliberated the 2017 – 2019 Budget. |
| 3. | Administration undertook to provide information regarding funding received in sponsorship. |



4. Administration undertook to provide a write-up on PY substantiation for the Community Services Department.
5. Administration undertook to provide a breakdown of the Memberships and Subscriptions for Mayor and Council.
6. Committee considered whether to reduce the Budget by removing the PY for a Radio Communications Technologist and requested that Administration review whether the City can terminate the contract with the current Radio Communications service provider.
7. Committee recessed at 6:59 p.m. and reconvened at 7:11 p.m.
8. Committee continued its deliberation of the 2017 – 2019 Budget.
9. Committee noted that it would be beneficial to have a discussion at an upcoming Municipal Services Committee meeting regarding how the City deals with various organizations, subsidizations and agreements that are in place.
10. Administration undertook to provide information regarding usage rates at the Fieldhouse and City use v. user group use.
11. Administration undertook to provide information regarding the solar panels proposed for the Fieldhouse, whether they were installed and how that affects the power costs for that facility.
12. Administration undertook to provide information regarding the cost to provide uniforms for MED and Fire v. seasonal wear for other employees.
13. Administration undertook to start tracking the cost for recruitment of employees.
14. Administration undertook to provide information regarding why training and vehicle costs are higher than budgeted.
15. Committee considered whether to delay the hiring of 2 Dispatchers until Administration has had time to evaluate other options for dispatch. This matter will be revisited later on.
16. Committee considered whether to increase medevac fees to \$1,100 per ride. Administration was requested to review whether the City is able to restrict ambulance services within the community and provide a Memorandum to Committee in that regard, together with information regarding full cost recovery for this service.
17. Committee considered whether to increase the budget by 4 Fire Fighters, starting in July 2017. Administration was requested to provide information regarding the cost of overtime spent in the last 3 years and the full cost of 4 PYs.



18. Administration undertook to provide information regarding a building inventory or list of new development since 2008.
19. Councillor Alty moved,
Councillor Bell seconded,

That, pursuant to s.116(11) of Council Procedures By-law No. 4250, the meeting be extended beyond three (3) hours.

MOTION CARRIED UNANIMOUSLY

20. Committee continued its deliberation of the 2017 – 2019 Budget.
21. Administration undertook to provide information regarding the reduction noted on Page 84 – General Services.
22. Committee recessed at 8:39 p.m. and reconvened at 8:52 p.m.
23. Administration undertook to provide information regarding whether the efficiency measure noted on Page 100 includes snow removal from sidewalks.
24. Administration undertook to provide information regarding what “Municipal” represents on Page 109.
25. Members of Committee suggested that the Fees & Charges By-law be amended to reduce the fee for Utility Account Registration (e-Billing) to \$0.
26. Administration undertook to provide information regarding the cost to maintain the trail along Hwy 4.
27. Committee recessed at 9:31 p.m. and reconvened on December 7, 2016 at 5:30 p.m. with the following Committee members in attendance:

Chairman: Mayor M. Heyck,
Councillor R. Alty,
Councillor A. Bell,
Councillor L. Bussey,
Councillor N. Konge,
Councillor S. Morgan,
Councillor J. Morse,
Councillor S. Payne, and
Councillor R. Silverio.



The following members of Administration staff were in attendance:

D. Kefalas,
J. Dalley,
J. Humble,
D. Marchiori,
N. Naidoo,
C. Siu,
G. White,
S. Woodward, and
D. M. Gillard.

28. Committee continued its deliberation of the 2017 – 2019 Budget.
29. Administration undertook to provide information regarding what proportion of the \$44,000 for GIS Maintenance & Enhancements is for maintenance and how many citizens use CityExplorer.
30. Administration undertook to provide statistical information regarding Pingstreet.
31. Administration was requested to determine whether the GNWT would be able to assist with the relocation of the City's Communications Infrastructure Equipment from the Stanton Territorial Hospital to the new hospital building.
32. Committee considered whether to strike \$133,820 for Budget Management Software from the budget and requested that Administration provide further information regarding the cost for overtime spent on the development of the Budget.
33. Committee recessed at 7:05 p.m. and reconvened at 7:18 p.m.
34. Committee continued its deliberation of the 2017 – 2019 Budget.
35. Committee recessed at 8:57 p.m. and reconvened at 9:09 p.m.
36. Councillor Silverio moved,
Councillor Bussey seconded,

That, pursuant to s.116(11) of Council Procedures By-law No. 4250, the meeting be extended beyond three (3) hours.

MOTION CARRIED UNANIMOUSLY

37. Administration undertook to provide information regarding the number of Fire Safety Helmets the City has.



38. Administration undertook to provide information regarding the carry-over of \$25,000 for banning commercial cardboard from the Solid Waste Facility.
39. Administration undertook to provide information regarding the number of seasonal vehicles in the City's fleet.
40. Administration undertook to provide information regarding whether a traffic study has been completed and whether there is a recommendation therein to install a traffic light at the intersection of Kam Lake Road and Finlayson Drive.
41. Committee recessed at 10:04 p.m. and reconvened at 5:30 p.m. on December 8, 2016 with the following Committee members in attendance:

Chairman: Mayor M. Heyck,
Councillor R. Alty,
Councillor A. Bell,
Councillor L. Bussey,
Councillor N. Konge,
Councillor S. Morgan,
Councillor J. Morse,
Councillor S. Payne, and
Councillor R. Silverio.

The following members of Administration staff were in attendance:

D. Kefalas,
J. Dalley,
J. Humble,
D. Marchiori,
N. Naidoo,
C. Siu,
G. White, and
D. M. Gillard.

42. Councillor Morse declared a conflict of interest with respect the proposed Lagoon Phosphorus Study and Water Source Selection Study due to his employment.
43. Committee continued its deliberation of the 2017 – 2019 Budget.
44. Administration undertook to provide information regarding whether the Return on Investment provided to Committee is for one or both of the Biomass Boiler Projects.
45. Councillor Morse declared a conflict of interest and excused himself from the meeting at 6:13 p.m.



46. Committee discussed the proposed Lagoon Phosphorus Study and Water Source Selection Study.
47. Councillor Morse returned to the meeting at 6:19 p.m.
48. Administration undertook to provide information regarding the number of garbage receptacles added throughout the community this past year.
49. Councillor Morgan withdrew her request to include a market garden demonstration project in the budget.
50. Committee determined that it will not bring forward a recommendation with respect to a Population Demographics Project.
51. Committee recessed at 7:00 p.m. and reconvened at 7:13 p.m.
52. Committee continued its deliberation of the 2017 – 2019 Budget.
53. Committee determined that it will not bring forward a recommendation with respect to providing \$20,000 toward a Yellowknife Community Foundation Vital Signs Report.
54. Committee recessed at 8:37 p.m. and reconvened at 8:50 p.m.
55. Committee continued its deliberation of the 2017 – 2019 Budget.
56. Committee recessed at 9:49 p.m.

Committee recommends that the budget be:

- 1. Reduced by \$75,000 by removing the Departmental Operational Review;**
- 2. Reduced by \$105,000 by reducing the Lakeview Cemetery expansion by half;**
- 3. Reduced by \$20,000 in recognition of the contribution from the Yellowknife Tennis Club toward the resurfacing of the tennis courts;**
- 4. Reduced by \$43,000 by removing the Rental Equipment;**
- 5. Reduced by \$230,000 by removing the Residing of the Pool Exterior Walls;**
- 6. Reduced by \$1,900,000 by removing the 50th Street Revitalization project and that the transfer from the Downtown Development Reserve be reduced by \$500,000.**
- 7. Committee recommended that the Budget be reduced by \$110,000 by removing Solar Panels from the Community Energy Plan Projects.**



8. Committee recommended that the Budget be reduced by \$150,000 by deferring the Heat Pipe (PH 1 to WTP) Community Energy Plan Project to 2018.
9. Committee recommended that the Budget be reduced by \$12,000 by removing Air Source Heat Pumps from the Community Energy Plan Projects.
10. Committee recommended that the Budget be reduced by \$64,700 by deferring the Radio Communications Technologist PY until 2018 and that \$64,300 be reinstated in the Communications Infrastructure Budget.
11. Committee recommended that Administration be directed to bring forward a business case, within the next 4 months, regarding whether to maintain Dispatch Services in house or whether to privatize this service.
12. Committee recommended that the Budget be reduced by \$27,300 by removing the Website / Online Services Project.
13. Committee recommended that the Budget be reduced by \$24,100 with respect to the GIS Maintenance and Enhancements Project.
14. Committee recommended that the Budget be increased by \$222,000 (\$182,000 salaries \$30,000 gear, \$10,000 lockers) by adding 4 Firefighters mid-2017.
15. Committee recommended that a Public Water Fountain project for Somba K'e Park be brought forward for consideration in 2018 and that Administration try to seek a sponsor in the interim.
16. Committee recommended that the Budget be increased by \$25,000 to include a Trained Summer Day Camp Worker.
17. Committee recommended that the Budget be increased by \$55,000 to conduct an Accessibility Audit.
18. Committee recommended that \$20,000 for a Mountain Bike Trail be brought forward for consideration in the 2018 Budget.
19. Committee recommended that the Transfer from Parking Meter Revenue to the Downtown Development Reserve be increased by \$50,500 in 2017 and that thereafter 25% of parking meter revenue be transferred to the Downtown Development Reserve annually.
20. Committee recommended that the Budget be increased by \$100,000 in 2017 and 2018 to make a financial contribution toward a Street Outreach Service pilot project.



21. Committee recommended that the Budget be increased by \$300,000 to hire Community Safety Officers, dependent on necessary legislative changes and receipt of matching funding from the GNWT.
22. Committee recommended that the Budget be increased by \$35,000 to conduct a Citizen Survey in 2017.
23. Committee recommended that the Budget be increased by \$50,000 annually to increase Grant Funding.
24. Committee recommended that the Budget be increased by \$75,000 to conduct a new Downtown Multi-purpose Building Study.
25. Committee recommended that the Budget be increased by \$50,000 to conduct a Homelessness Employment Program pilot project.
26. Committee recommended that the Budget be increased by \$160,000 in Capital and \$20,000 O&M to partner with the Yellowknife Climbing Club for the installation of a Climbing Wall within the Fieldhouse facility.
27. Committee recommended that \$500,000 for the installation of a Traffic Light at 44 Street and Franklin Avenue be brought forward for consideration in the 2018 Budget.
28. Committee recommended that the Budget be increased by \$265,000 for improvements to the School Draw Parking Lot.
29. Committee recommended that \$450,000 for the McMeekan Causeway Stabilization Project be brought forward for consideration in the 2018 Budget.
30. Committee recommended that the Budget be increased by \$50,000 for the installation of a Right-Hand Only Exit at Pumphouse #4.
31. Committee recommended that the Budget be increased by \$10,000 to replace Cigarette Butt Receptacles in the Downtown.
32. That Council approve the 2017 Draft Budget with revenues of \$xxxxx, debt principal repayments of \$xxxxx, expenditures of \$xxxxx including Capital Investment of \$xxxxx, amortization of \$xxxxx be approved; and that Council adopt the 2018 and 2019 Budget in principle.

MOVE APPROVAL

57. The meeting adjourned at p.m.



CITY OF YELLOWKNIFE

BY-LAW NO. 4925

BM 405

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, to forgive the debt owed to the City of Yellowknife by the Yellowknife Gymnastics Club;

PURSUANT TO Section 122 of the *Cities, Towns and Villages Act, S.N.W.T. 2003, c.22* which states that a municipal corporation may forgive a debt or a portion of the debt by by-law if council is satisfied that there are reasons to justify the forgiveness of the debt;

WHEREAS the Council of the Municipal Corporation of the City of Yellowknife has realized that the amount owing has been outstanding for some time and is partially related to constructions costs of the facility which has benefited the residents of the city since the construction was finished in 2003;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

APPLICATION

1. This By-law may be cited as the 2016 Yellowknife Gymnastics Club Debt Forgiveness.
2. This By-law applies to the Yellowknife Gymnastics Club's debt of \$101,008.51 for the construction and lease costs of the current facility located within the City's Multiplex.
3. The Yellowknife Gymnastic Club (YKGC) is a community operated facility that provides a benefit to all residents of Yellowknife with a focus on youth.
4. Debt will be forgiven for the property and amount listed above. Any remaining balance outstanding will be due on the passing of this by-law.

EFFECT

5. This By-law shall come into effect upon receiving Third Reading, and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this _____ day of _____, A.D. 2016.

Mayor

City Administrator

Read a Second Time this _____ day of _____, A.D. 2016.

Mayor

City Administrator

Read a Third Time and Finally Passed this _____ day of _____, A.D., 2016.

Mayor

City Administrator

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns, and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.

City Administrator